

# Parent Agreement

Parents Name \_\_\_\_\_  
 Child's Name \_\_\_\_\_ Date of Birth \_\_\_\_\_  
 Address \_\_\_\_\_ Phone \_\_\_\_\_

**Description of Program (circle all that apply):**

FULL TIME	PART TIME	HALF DAY PRESCHOOL	YOUNG 5's
KINDERGARTEN	BEFORE SCHOOL	AFTER SCHOOL	B/A SCHOOL

Days of week attending (circle): MON. TUES. WED. THURS. FRI.  
 Hours of day attending \_\_\_\_\_  
 Weekly tuition rate \_\_\_\_\_  
 Registration Fee (One time payment- non-refundable) \_\_\_\_\_

**Method of payment (Please check)**

Automatic payroll deduction will be made from a saving/checking account. If you choose this method of payment you will need to complete the appropriate form. You will receive a receipt for the amount paid.  
 Payment made by check in advance of service

**NOTE: MONTHLY PAYMENTS WILL BE DUE IN FULL BY THE 25<sup>TH</sup> OF EACH MONTH. STATEMENTS WILL BE GENERATED ON THE 15<sup>TH</sup> OF EACH MONTH.**

If the parent/guardian fails to make the full payment in a timely manner, the parent/guardian will be responsible for all costs incurred in the collection of those payments. The costs include but are not limited to: fees charged by a collection service, related legal fees and court costs.

This contract may be terminated by either the parent/guardian or by Stepping Stones Early Learning Center with a **30 day written notice** in advance of the ending date. Stepping Stones Early Learning Center may immediately terminate the contract without notice if the parent/guardian does not make payments when due, or if there is an issue related to the safety and security of children or staff in the center.

The signature of the parent/guardian to this contract is an agreement to abide by the written policies of Stepping Stones Early Learning Center. Stepping Stones ELC may make changes to the written policies from time to time. Parents will be notified in writing of any policy changes no less than two weeks before their effective date. It is the responsibility of the parent/guardian to be aware of any changes made to the written policies of the center.

Signature of Mother/Guardian \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Father/Guardian \_\_\_\_\_ Date \_\_\_\_\_  
 Signature of Director \_\_\_\_\_ Date \_\_\_\_\_